



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: February 10, 2015

DATE: January 19, 2015
TO: Board of County Commissioners
FROM: Arnie Maurins, Library Director
327-8340, amaurins@washoecounty.us
SUBJECT: Approve conversion of a 21-hour, benefitted Library Assistant position (Control # 70002033) to a 15-hour non-benefitted Library Assistant positions, plus creation of one new 15-hour non-benefitted Library Assistant as evaluated by JEC; and direct Human Resources to make the necessary adjustments. (All Commission Districts)

SUMMARY

The Library is requesting the Board's approval to convert a vacant 21-hour, benefitted Library Assistant position (Control # 70002033) into two 15-hour, non-benefitted Library Assistant positions.

Department Strategic Objective supported by this item: Build a healthy, engaged, sustainable Library organization.

PREVIOUS ACTION

None.

BACKGROUND

A 21-hour, benefitted Library Assistant position at the North Valleys Library has been vacated as of January 12, with the transfer of the incumbent into a full-time position. The Library wishes to convert this part-time position into two 15-hour, non-benefitted Library Assitants.

The conversion would be accomplished by reducing the 21-hour position to a 15-hour position, and creating one new 15-hour position. The resulting two positions would provide an additional nine hours of staffing, and they would give the Library the ability to assign positions to two different branches.

AGENDA ITEM # 7D

FISCAL IMPACT

Converting the 21-hour position to two 15-hour positions would generate approximately \$6,800 in annual savings.

RECOMMENDATION

Approve conversion of a 21-hour, benefitted Library Assistant position (Control # 70002033) to a 15-hour non-benefitted Library Assistant positions, plus creation of one new 15-hour non-benefitted Library Assistant as evaluated by JEC; and direct Human Resources to make the necessary adjustments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: Approve conversion of a 21-hour, benefitted Library Assistant position (Control # 70002033) to a 15-hour non-benefitted Library Assistant positions, plus creation of one new 15-hour non-benefitted Library Assistant as evaluated by JEC; and direct Human Resources to make the necessary adjustments.